

# Buckland and Chipping Parish Council

13 May 2024 (2024-2025)

## PAYMENTS (AWAITING AUTHORISATION) LIST

| Vouche       | Code                 | Date       | Minute   | Bank       | Cheque No            | Description    | Supplier                   | VAT Type | Net             | VAT           | Total           |
|--------------|----------------------|------------|----------|------------|----------------------|----------------|----------------------------|----------|-----------------|---------------|-----------------|
| 1            | Payroll Service      | 04/04/2024 |          | Unity Bank | TPJ/P1685            | Administration | TP Jones & Co Ltd          | S        | 68.88           | 13.77         | 82.65           |
| 10           | Office & Admin       | 13/05/2024 |          | Unity Bank | INV-5658             | Administration | Scribe                     | S        | 276.00          | 55.20         | 331.20          |
| 4            | Hall Hire            | 13/05/2024 |          | Unity Bank | 03369                | Hire of hall   | Buntingford Town Council   | Z        | 18.50           |               | 18.50           |
| 5            | Newsletter           | 13/05/2024 |          | Unity Bank | 5248                 | Printing       | Linards Ltd                | Z        | 52.00           |               | 52.00           |
| 11           | Insurance            | 13/05/2024 |          | Unity Bank | 3737439 (client rel  | Insurance      | Zurich                     | Z        | 475.07          |               | 475.07          |
| 8            | Training             | 13/05/2024 |          | Unity Bank | 2425/109             | Training       | HAPTC                      | Z        | 34.00           |               | 34.00           |
| 2            | Grass Cutting        | 13/05/2024 |          | Unity Bank | INV-0010             | Grass Cutting  | CT Gardens                 | Z        | 190.00          |               | 190.00          |
| 7            | HAPTC                | 13/05/2024 |          | Unity Bank | 2425/020             | Subscription   | HAPTC                      | Z        | 146.84          |               | 146.84          |
| 3            | Grass Cutting        | 13/05/2024 |          | Unity Bank | INV-0019             | Grass Cutting  | CT Gardens                 | Z        | 190.00          |               | 190.00          |
| 6            | Dog Litter Bins      | 13/05/2024 |          | Unity Bank | INV0363864           | Dog bin        | East Hertfordshire Council | S        | 640.34          | 128.07        | 768.41          |
| 12           | Buckland Litter Pick | 13/05/2024 |          | Unity Bank | April - May 2024 lit | Litter Picking | Naomi Longcroft            | Z        | 190.00          |               | 190.00          |
| 13           | Chipping Litter Pick | 13/05/2024 | 327.10.1 | Unity Bank | April - May 2024 lit | Litter Picking | Dale Holt                  | Z        | 190.00          |               | 190.00          |
| <b>Total</b> |                      |            |          |            |                      |                |                            |          | <b>2,471.63</b> | <b>197.04</b> | <b>2,668.67</b> |

Prepared by: \_\_\_\_\_

*Name and Role*

Date: \_\_\_\_\_

Approved by: \_\_\_\_\_

*Name and Role*

Date: \_\_\_\_\_

Approved by: \_\_\_\_\_

*Name and Role*

Date: \_\_\_\_\_